

AGENDA
CITY OF SPRINGFIELD, NE
December 4, 2007

*(Copies of the Nebraska Open Meeting Laws are available
on the entrance in the back of the meeting room)*

1. Approve Minutes of the November 20, 2007 Council Meeting
2. Treasurer's Report
3. Claims & Payroll
4. Department Reports
5. Lt. Russ Zeeb – Sarpy County Sheriff Report
6. Brian Chaffin with Olsson Associates – Approve Certificate of Payment No. 2 and Change Order No. 2
7. Springfield Creek Trails & Recreation Area – Discuss Peter Kiewit grant money
8. Sarpy County Fair Grounds Lease – General discussion
9. Vote a Council President for a one year term
10. Resolution 2007-18 – Appoint City Officials
11. Springfield City Planner – Terminate agreement with The Schemmer Associates; Approve Contract for Services with JEO Consulting Group, Inc.; Approve Resolution 2007-19
12. Set Council meeting calendar for 2008
13. Executive Session
14. Executive Session Action
15. Motion to Adjourn

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on December 4, 2007. Present were Mayor Dorothy Richards; Council Members: Eric Hayes, Sandie Shotkoski, Diane Sullivan, Roy Swenson. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Agenda Item 1. Motion by Sullivan, seconded by Swenson, to approve the Minutes of the November 20, 2007, regular Council Meeting. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

The City Clerk reported a balance on hand of \$228,818.50 in cash assets; Prestige Treasury - \$279,599.93; Prestige Keno Lottery - \$108,126.12; Prestige Keno Progressive Jackpot - \$64,660.84;

Water Deposit Savings - \$4,094.01; Refundable Deposits Savings - \$1,173.43; Water Tower Savings - \$69,837.90; Prestige Water Bond - \$218,676.87; Sewer Restricted - \$46,151.19; Money Market Library Bricks - \$6,361.88; Government Securities – \$162,417.67; Time Certificates as follows: Bond - \$69,389.18; Tower - \$52,303.43; Water - \$111,497.10; Park - \$11,130.47; Library Bricks - \$19,318.83.

Agenda Item 2. Motion by Sullivan, seconded by Shotkoski, to accept the Treasurer’s Report. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 3. Motion by Sullivan, seconded by Swenson, to approve claims due and payable as presented. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Line Description	Debit Amount	Name
General		
R&M Building	360.00	Block Electrical
Prof Svcs-Legal	25.00	Mark A. Klinker
Telephone	92.40	NT&T
Office Supplies	42.98	Office Depot
Electricity	288.21	OPPD
Animal Control	309.56	Sarpy County Fiscal Administrator
Prof Svcs-Other	5.50	Sarpy County Register of Deeds
Law Contract	5,152.31	Sarpy County Treasurer
Prof Svcs-Planning	87.50	Schemmer Associates
Prof Svcs-Legal	1,087.50	Seidler & Seidler, P.C.
Office Supplies	3.78	Springfield Drug
Publication Costs	244.01	Suburban Newspapers, Inc.
Health Insurance	273.95	Time Insurance Company
Office Equip	213.47	US Bank
Laundry	63.60	Walkers Uniform Rental
Total	11,184.47	
Library		
IP Address	9.99	Charter Communications
Janitorial	175.00	Marcie Schmieder
Natural Gas	69.82	MUD
Telephone	32.19	NT&T
Electricity	134.00	OPPD
Health Insurance	477.61	Time Insurance Company
Total	898.61	
Library Restricted		
Education	10.00	Connie Manzer
Books	47.20	GE Money Bank/Amazon
Library Supplies	7.68	Hometown Market
Books	150.00	Junior Library Guild
Books	49.90	MicroMarketing, LLC
Books	81.09	Mystery Guild
Education	35.00	Nancy Davis
Mileage	51.41	Nancy Davis
Videos	17.50	Prairie Pirates Movie LLC
Total	449.78	
Parks		
Rental	70.00	Eagle Services
Electricity	131.24	OPPD

Waste Disposal	35.53	Papillion Sanitation
Supplies	10.45	Stander & Stander Ace Hardware
Total	247.22	
Community Bldg		
Natural Gas	85.61	MUD
Electricity	78.47	OPPD
Waste Disposal	35.53	Papillion Sanitation
Supplies	83.84	Stander & Stander Ace Hardware
Laundry	52.00	Walkers Uniform Rental
Total	335.45	
Water		
Supplies	15.18	Conoco
Fuel	62.70	Conoco
Supplies	42.41	Fastenal
Digger's Hotline	20.20	Great Plains One-Call Service, Inc.
Prof Svcs-Other	530.40	Hayes Plumbing, Inc.
R&M Equipment	203.55	L. G. Roloff Construction Co., Inc.
Insurance	370.33	Miller Monroe Co.
Meter Upgrades	4,787.32	Municipal Supply
Testing	13.00	NEPublic Health Environmental Lab
Telephone	123.10	NT&T
Electricity	553.97	OPPD
Supplies	59.95	Stander & Stander Ace Hardware
R&M Equip	3.33	Technical Maintenance & Service
Health Insurance	754.17	Time Insurance Company
R&M Equip	308.25	Utility Equipment Company
Uniform Allowance	47.00	Walkers Uniform Rental
Total	7,894.86	
Sewer		
Prof Svcs-Other	60.00	City of Louisville
Supplies	43.22	Conoco
Fuel	62.70	Conoco
Testing	68.40	Midwest Laboratories
Supplies	5.07	Mill Creek Auto Parts
Insurance	14.33	Miller Monroe Co.
Licenses	120.00	Nebraska State Fire Marshall
Telephone	48.98	NT&T
Electricity	1,536.99	OPPD
Sewer Study	573.57	Sarpy County Treasurer
Health Insurance	1,730.24	Time Insurance Company
R&M Equip	22.99	Ty's Outdoor Power & Service
R&M Equip	546.16	Utility Equipment Company
Uniform Allowance	47.00	Walkers Uniform Rental
Total	4,879.65	
Street		
Fuel	199.91	Conoco
Tools & Misc Equip	57.89	Fastenal
R&M Equip	21.00	Kriha Fluid Power
R&M Vehicle	138.11	Mill Creek Auto Parts
Insurance	14.34	Miller Monroe Co.
Natural Gas	103.62	MUD

R&M Streets & Alleys	1,563.67	Nebraska Sweeping Inc.
Telephone	48.12	NT&T
Park Drive-Paving & Storm Sewer	10,420.60	Olsson Associates
Electricity	2,357.53	OPPD
R&M Equipment	53.34	Precision Industries
Park Drive-Paving & Storm Sewer	562.50	Seidler & Seidler, P.C.
Asphalt & Concrete	1,464.48	Shamrock Concrete Company
Tools & Misc Equip	0.78	Stander & Stander Ace Hardware
Supplies	7.49	Stander & Stander Ace Hardware
R&M Equip	15.39	Stander & Stander Ace Hardware
Health Insurance	933.15	Time Insurance Company
Uniform Allowance	47.00	Walkers Uniform Rental
Total	18,008.92	

Agenda Item 4. No Department Report from Hayes. No Department Report from Shotkoski. No Department Report from Sullivan. Swenson reported that street repairs have been made to North 3^d Street. Mayor Richards reported information from the December 3 Sarpy County Mayor’s meeting. She stated that the group discussed legislative issues for the lobbyist to handle, such as the state wide smoking ban, tax increment financing, 1st class city fire protection and annexation matters.

Agenda Item 5. Lt. Russ Zeeb with the Sarpy County Sheriff’s Office provided the Service Call Report. He requested Bill Seidler, City Attorney, research nuisance ordinances for junk cars.

Agenda Item 6. Brian Chaffin with Olsson Associates recommended that the Council approve Certificate of Payment No. 2 and Change Order No. 2. Chaffin reported that Olsson’s would soon start the substantial completion process. He said that Roloff Construction will hold off on seeding until spring. Motion by Sullivan, seconded by Hayes, to approve Change Order No. 2 in the sum of \$1,089.85 and Certificate of Payment No. 2 to L.G. Roloff Construction in the sum of \$326,755.17. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 7. Kathleen Fauver, City Clerk, discussed the conversation she had with Michelle Hartnett, a representative and project coordinator with the Peter Kiewit Foundation. Fauver said that she fully informed Hartnett of the situation the City was having with the grant money. Fauver reported that Hartnett told her that the grant money would have been given to the City as reimbursement for expenditures made on the entire park project including the park area, trail and trailhead. Hartnett said that the Foundation typically issues a check after a project is considered completed. Hartnett also said that the trail and trailhead were a key part of the project and a large part of the grant application. Fauver said that Hartnett told her that the grant money could be used for the City’s share of expenses on the trail and trailhead. Therefore, the City considers the grant money spent and used for the trail and trailhead. Sullivan commented that she was disappointed in the way this matter was handled and inquired as to the status of the park board. Shotkoski said that she feels the status of the park board should be discussed early next year and after the City learns the outcome of the City’s application for the Nebraska Transportation Enhancement Grant for Phase 3 of Springfield’s trail. Mayor Richards pointed out that no one was ever reappointed to the Park Board. Seidler said that the park board was never legally constituted, but it was a volunteer group. Council will further discuss the future of the park board or “friends of the park” group at a meeting early next year.

Agenda Item 8. Rich Jansen and Lt. Russ Zeeb, members of the Sarpy Count Fair Board/Sarpy County Agricultural Society, were present to further discuss the renewal of the Sarpy County Fair Grounds lease.

Mayor Richards asked what the fair board could do to dress up the area along Main Street and one of the entrances into town. Jansen requested that the City provide them with suggestions of things to do to spruce up the area. Mayor Richards suggested doing something to the lot north of Main Street. Lt. Zeeb discussed putting up a new marquee sign to advertise for events. Jansen discussed planting more flowers and shrubs. Jansen and the Council discussed the possibility of adding a walking bridge over Springfield Creek. Lt. Zeeb reminded the Council that the fair board has expressed their desire to provide the land to be used for Springfield Trail Phase 3 to the City at no cost. He also reiterated the lower rate charged to the Springfield Days Committee for use of the buildings and fair grounds area. He asked that the Council prepare a written request for the Sarpy County Fair Board for discussion at either their December 19 or January 29 meetings. Seidler requested the Council to move this agenda item into executive session. Motion by Hayes, seconded by Shotkoski, to move agenda item 8 into executive session. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 9. Motion by Shotkoski, seconded by Sullivan, to appoint Eric Hayes as Council President for a one year term. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 10. Motion by Hayes, seconded by Shotkoski, to move agenda item 10 into executive session. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 11. Motion by Shotkoski, seconded by Swenson, to terminate planning services provided by The Schemmer Associates. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Shotkoski, seconded by Hayes, to approve the Contract for Services with JEO Consulting Group, Inc. for planning services. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Council Member Hayes introduced Resolution 2007-19 and moved its adoption.

**RESOLUTION
2007-19**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and JEO Consulting Group, Inc., wish to enter into a Contract for Services for the purpose of providing planning and zoning assistance; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Contract for Services attached hereto as Exhibit "A".

Introduced and Passed December 4, 2007.

Ayes 4

Nays 0

Abstain 0

Absent 0

Approved:

Mayor

SEAL

Attest:

City Clerk

Council Member Swenson seconded the motion and upon roll call on the passage and adoption of said Resolution the following voted AYE: Hayes, Shotkoski, Sullivan, Swenson. The following voted NAY: None. Whereupon the Mayor declared said Resolution passed and adopted.

Agenda Item 12. Motion by Sullivan, seconded by Swenson, to change the first regularly scheduled meeting in January of 2008 from Tuesday, January 1, 2008, to Thursday, January 3, 2008. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Sullivan, seconded by Swenson, to adopt the 2008 Council calendar. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

1/3/08 Special Meeting		
1/15/08	5/20/08	9/2/08
2/5/08	6/3/08	9/16/08
2/19/08	6/17/08	10/7/08
3/4/08	7/1/08	10/21/08
3/18/08	7/15/08	11/4/08
4/1/08	8/4/08 Budget Workshop	11/18/08
4/15/08	8/5/08	12/2/08
5/6/08	8/19/08	12/16/08

Agenda Item 13. Motion by Swenson, seconded by Shotkoski, to enter into execution session at 7:45 p.m. for the purpose of discussing Resolution 2007-18 and the Sarpy County Fair Grounds lease. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Swenson, seconded by Hayes, to leave executive session at 8:23 p.m. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 14. Council Member Sullivan introduced Resolution 2007-18 and moved its adoption.

**RESOLUTION
2007-18**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA:

that the Mayor of the City of Springfield, Nebraska, with the consent of the City Council, appoints the following persons to act as the municipal city clerk/treasurer, the municipal engineer, the municipal

attorney, the municipal street commissioner, the municipal street superintendent, the maintenance superintendent, the municipal fiscal agent, the municipal auditor, the municipal building inspector, and the municipal electric inspector, who shall hold their offices for one (1) year unless sooner removed by the Mayor with approval of City Council as per Springfield Municipal Code.

1. Clerk/Treasurer: Kathleen Fauver
2. Municipal Engineer: JEO Consulting
3. Municipal Attorney: William E. Seidler, Jr.
4. Municipal Street Commissioner: Allen Post
5. Municipal Street Superintendent: Evan Wickersham
6. Municipal Maintenance Superintendent: Larry Nolte
7. Municipal Fiscal Agent: Ameritas
8. Municipal Auditor: Ric Ortmeier, CPA
9. Municipal Building Inspector: Sarpy County Building Department/George Reese
10. Municipal Electric Inspector: Richard Chladek

Introduced and Passed this 4th day of December, 2007.

Ayes 4

Nays 0

Abstain 0

Absent 0

Approved:

Mayor

(SEAL)

ATTEST:

City Clerk

Council Member Swenson seconded the motion and upon roll call on the passage and adoption of said Resolution the following voted AYE: Hayes, Shotkoski, Sullivan, Swenson. The following voted NAY: None. Whereupon the Mayor declared said Resolution passed and adopted.

Motion by Sullivan, seconded by Swenson, to appoint Council President, Eric Hayes, and Council Member, Sandie Shotkoski, to act as a committee to negotiate the renewal of the Sarpy County Fair Grounds lease with the Sarpy County Agricultural Society. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 15. Motion by Sullivan, seconded by Swenson, to adjourn. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None. Meeting was adjourned at 8:25 p.m.