

AGENDA
CITY OF SPRINGFIELD, NE

October 2, 2007

*(Copies of the Nebraska Open Meeting Laws are available
on the entrance in the back of the meeting room)*

1. Approve Minutes of the September 18, 2007 Council Meeting
2. Treasurer's Report
3. Claims & Payroll
4. Department Reports
5. Lt. Russ Zeeb – Sarpy County Sheriff Report
6. Pat Braunesreither – Request to grant waiver of subdivision regulations as per Section 8.01 of the Springfield Subdivision Regulations; Application for Administrative Subdivision Plat for Lot 2 Kinnally's Addition
7. Public Hearing – City's intention to discontinue the Progressive Keno Lottery Game and its intention with respect to the use of any accumulated Progressive Jackpot Reserve funds
8. Keno Contract with Advanced Gaming Technologies – Approve Contract and Resolution 2007-6
9. Springfield Volunteer Fire Department – Approve Fire Hall Lease and Resolution 2007-12
10. Kildow Construction street repair cost estimates increasing due to severity of street repairs
11. Nuisance Ordinance – Review and discuss
12. Employee health insurance – Review MERP Agreement
13. Water meter shutoff requirements for light industrial buildings
14. New printer/copier/scanner/fax machine for City Hall – Decide from which company to lease
15. General credit card for City purchases
16. Springfield Creek Trails & Recreation Area – Review expenditures of Peter Kiewet grant money
17. Appoint Joan Schram to the Library Board
18. Continuing Education Agreement
19. 4% COLA for Regular Fulltime, Regular Part-time Employees, No Pay Grid Adjustment
20. Colleen Keleher 6 Month Merit Increase
21. Kathleen Fauver 6 Month Merit Increase

22. Sewer Plant Operator – Salary discussion
23. “United Cities of Sarpy County” Interlocal Agreement and Lobbying Agreement with Kelley & Lehan, P.C.
24. Executive Session
25. Executive Session Action
26. Motion to Adjourn

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on October 2, 2007. Present were Mayor Dorothy Richards; Council Members: Eric Hayes, Sandie Shotkoski, Diane Sullivan, Roy Swenson. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Agenda Item 1. Motion by Sullivan, seconded by Swenson, to approve the Minutes of the September 18, 2007, regular Council Meeting. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

The City Clerk reported a balance on hand of \$316,292.47 in cash assets; Prestige Treasury - \$279,599.93; Prestige Keno Lottery - \$109,934.49; Prestige Keno Progressive Jackpot - \$64,934.57; Water Deposit Savings - \$4,094.01; Refundable Deposits Savings - \$1,173.43; Water Tower Savings - \$68,637.90; Prestige Water Bond - \$288,521.89; Sewer Restricted - \$43,979.19; Money Market Library Bricks - \$6,342.25; Government Securities – \$158,734.60; Time Certificates as follows: Bond - \$68,665.72; Tower - \$51,758.11; Water - \$109,954.15; Park - \$11,023.77; Library Bricks - \$19,068.89.

Agenda Item 2. Motion by Sullivan, seconded by Shotkoski, to accept the Treasurer’s Report. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 3. Motion by Sullivan, seconded by Swenson, to approve claims due and payable as presented. AYES: Shotkoski, Sullivan, Swenson. NAYS: None. Abstain: Hayes.

Line Description	Debit Amount	Name
Deffered Comp-Gen	856.94	ING
Prof Svcs-Legal-Gen	25.00	Mark A. Klinker
Dues-Gen	25.00	Nebraska Municipal Clerks Association
Office Supplies-Gen	182.76	Office Depot
Electricity -Gen	226.86	OPPD
Prof Svcs-Building Inspector	827.67	Sarpy County Building Inspector
Animal Control-General	295.66	Sarpy County Fiscal Administrator
Law Contract	5,152.31	Sarpy County Treasurer
Prof Svcs-Planning-Gen	385.00	Schemmer Associates
Prof Svcs-Legal-Gen	1,497.46	Seidler & Seidler, P.C.
Publication Costs-Gen	526.94	Suburban Newspapers, Inc.
Health Insurance-Gen	1,400.96	Time Insurance Company
Federal W/H Payable-Gen	481.20	United States Treasury
FICA Payable- Gen	1,343.11	United States Treasury
Laundry-Gen	65.65	Walkers Uniform Rental

	13,292.52	
IP Address-Lib	9.99	Charter Communications
R&M Building-Lib	94.16	Continental Alarm & Detection Co.
Janitorial-Lib	140.00	Marcie Schmieder
Natural Gas-Lib	17.00	Metropolitan Utilities District
Electricity -Lib	221.15	OPPD
R&M Building-Lib	51.95	Stander & Stander Ace Hardware
Health Insurance-Lib	410.83	Time Insurance Company
	945.08	
Books/Videos/Maps-Lib Rest	52.60	Amazon Credit Plan
Books/Videos/Maps-Lib Rest	12.93	Doubleday Book Club
Books/Videos/Maps-Lib Rest	1.43	Gareth Stevens Inc.
Library Supplies-Lib Rest	8.26	Hometown Market
Books/Videos/Maps-Lib Rest	35.75	Mystery Guild
Books/Videos/Maps-Lib Rest	429.93	Penworthy
	540.90	
R&M Equipment-Park	16.50	Aksarben Saw & Tool, Inc.
R&M Equipment-Park	5.00	B & B Garage
Supplies-Park	2.25	Copple Chevrolet-GMC, Inc.
Rental-Park	70.00	Eagle Services
Chemicals-Park	80.50	Farmers Union Coop
Dues-Park	100.00	NE Statewide Arboretum
Electricity-Park	169.32	OPPD
Waste Disposal-Park	35.53	Papillion Sanitation
Reseed Buffalo Ball Field-Park	1,479.00	Schram's Drill Seeding
Supplies-Park	46.11	Stander & Stander Ace Hardware
	2,004.21	
Natural Gas-Community Bldg	17.00	Metropolitan Utilities District
Electricity-Community Bldg	93.01	OPPD
Waste Disposal-Community Bldg	35.53	Papillion Sanitation
Laundry-Community Bldg	46.25	Walkers Uniform Rental
	191.79	
Digger's Hotline-Water	17.17	Great Plains One-Call Service, Inc.
Prof Svcs-Other-Water	525.00	Hayes Plumbing, Inc.
R&M Equipment-Water	430.65	Layne Christensen Company
Meter Upgrades	2,014.38	Municipal Supply
Education-Water	15.00	Nebraska Rural Water Association
Testing-Water	13.00	NEPublic Health Environmental Lab
Office Supplies-Water	6.29	Office Depot
Electricity -Water	790.56	OPPD
Asphalt & Concrete-Water	470.08	Shamrock Concrete Company
Health Insurance-Water	192.33	Time Insurance Company
Uniform Allowance-Water	48.75	Walkers Uniform Rental
	4,523.21	

R&M Equipment -Sewer	48.00	B & B Garage
Prof Svcs-Other -Sewer	130.00	Chuck Johnson
Prof Svcs-Other -Sewer	891.14	City of Louisville
Fuel-Sewer	222.78	Conoco
Supplies-Sewer	7.27	Conoco
R&M Equipment -Sewer	876.97	Diesel Power Equipment Co.
Fuel-Sewer	2,438.80	Farmers Union Coop
R&M Equipment -Sewer	1,785.23	Industrial Electric Motors
Testing-Sewer	68.40	Midwest Laboratories
Supplies-Sewer	21.87	Mill Creek Auto Parts
R&M Equipment -Sewer	26.45	Mill Creek Auto Parts
Office Supplies-Sewer	19.56	Office Depot
Electricity -Sewer	1,890.06	OPPD
Tools & Misc Equip -Sewer	1,291.21	USA BlueBook
	9,717.74	
R&M Equipment -Street	19.80	Aksarben Saw & Tool, Inc.
Fuel-Street	359.22	Conoco
Supplies-Street	16.94	Conoco
Natural Gas-Street	163.49	Metropolitan Utilities District
Supplies-Street	83.35	Michael Gottsch
R&M Equipment -Street	95.41	Mill Creek Auto Parts
Office Supplies-Street	50.24	Office Depot
Park Dr-Paving & Storm Sewer	7,862.77	Olsson Associates
Electricity -Street	2,359.83	OPPD
Asphalt & Concrete-Street	813.36	Shamrock Concrete Company
Supplies-Street	48.56	Stander & Stander Ace Hardware
Promotional Materials-Street	731.65	The Cosgrave Company
Health Insurance-Street	933.99	Time Insurance Company
Uniform Allowance-Street	48.75	Walkers Uniform Rental
	13,587.36	
Street Repairs (Kildow)-Keno	7,560.00	Kildow Construction
Prof Svcs-Legal-Keno	750.00	Seidler & Seidler, P.C.
	8,310.00	
	16,407.10	
	69,519.91	

Agenda Item 4. No Department Report from Hayes. No Department Report from Shotkoski. Sullivan reported that the Park Board needs volunteers for the planting project at the Springfield Creek Trails and Recreation Area. Mayor Richards told Sullivan that this matter was an agenda item and would be discussed later. No Department Report from Swenson. Mayor Richards reported that the Sarpy County Chamber of Commerce requested her to read a Proclamation stating that the Sarpy County Chamber of Commerce Toastmasters Club is now open to the public and the Speechcraft class is the 1st and 3^d Wednesday from October through December. Motion by Sullivan, seconded by Swenson, to authorize Mayor Richards to sign the Proclamation regarding the Sarpy County Chamber of Commerce Toastmasters Club. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 5. Lt. Russ Zeeb with the Sarpy County Sheriff's Department provided a service call report. Lt. Zeeb was unable to attend the meeting.

Agenda Item 6. Pat Braunesreither requested that he Council grant a waiver of the subdivision regulations as per Section 8.01 of the Springfield Subdivision Regulations, as well as approve her application for an Administrative Subdivision Plat for Lot 2, Kinnally's Addition. Kathleen Fauver, City Clerk, reported that City Planner, Chris Solberg with The Schemmer Associates, and the Springfield Planning Commission approved Braunesreither's request for a waiver and application. City Engineer, Gary Sasse with JEO Consulting Group, Inc., also reviewed the plat and found it to be acceptable. Motion by Shotkoski, seconded by Swenson, to grant a waiver of the subdivision regulations as per Section 8.01 of the Springfield Subdivision Regulations. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None. Motion by Sullivan, seconded by Hayes, to approve the Application for Administrative Subdivision Plat for Lot 2, Kinnally's Addition. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 7. A Public Hearing of the Springfield City Council was opened at 7:17 p.m. regarding the City's intention to discontinue the Progressive Keno Lottery Game and its intention with respect to the use of any accumulated Progressive Jackpot Reserve funds. There were no objections from the public. Motion by Sullivan, seconded by Shotkoski, to close the Public Hearing. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None. Public Hearing closed at 7:20 p.m.

Agenda Item 8. Council Member Sullivan introduced Resolution 2007-6 and moved its adoption.

RESOLUTION 2007-6

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Midwest Vending, Inc., a Nebraska Corporation, entered into a City of Springfield Lottery Operator Agreement on August 14, 2001, said Lottery Operator Agreement was extended by resolution of the City Council on July 20, 2004, until July 31, 2007, said Lottery Operator Agreement was extended by the City Council on July 17, 2007, until August 7, 2007, said Lottery Operator Agreement was extended by the City Council on August 7, 2007, until September 4, 2007, and said Lottery Operator Agreement was extended by the City Council on September 4, 2007, until October 2, 2007; and

WHEREAS, on November 1, 2005, the City Council authorized the Mayor to enter into a Memorandum of Understanding in which the shares of Midwest Vending, Inc., a Nebraska Corporation, were merged with the shares of Advanced Gaming Technologies, Inc., a Nebraska Corporation making Advanced Gaming Technologies, Inc. the lottery operator for the City of Springfield; and

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Advanced Gaming Technologies, Inc., a Nebraska Corporation, wish to enter into a City of Springfield Lottery Operator Agreement for a fixed term expiring July 31, 2010.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the City of Springfield Lottery Operator Agreement attached hereto as Exhibit "A".

Introduced and Passed October 2, 2007.

Ayes 4

Nays 0

Abstain 0

Absent 0

Approved:

Mayor

SEAL

Attest:

City Clerk

Council Member Shotkoski seconded the motion and upon roll call on the passage and adoption of said Resolution the following voted AYE: Hayes, Shotkoski, Sullivan, Swenson. The following voted NAY: None. Whereupon the Mayor declared said Resolution passed and adopted.

Agenda Item 9. Council Member Shotkoski introduced Resolution 2007-12 and moved its adoption.

**RESOLUTION
2007-12**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and the Springfield Rural Fire Protection District, wish to enter into a Fire Hall Lease for the purpose of the Springfield Rural Fire Protection District using and occupying a portion of the City Hall Building for use as a fire station and related uses; and

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and the Springfield Rural Fire Protection District, wish to enter into a Fire Hall Lease for a fixed term of one (1) year expiring on June 30, 2008; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Fire Hall Lease attached hereto as Exhibit "A".

Introduced and Passed October 2, 2007.

Ayes 4

Nays 0

Abstain 0

Absent 0

Approved:

Mayor

SEAL

Attest:

City Clerk

Council Member Sullivan seconded the motion and upon roll call on the passage and adoption of said Resolution the following voted AYE: Hayes, Shotkoski, Sullivan, Swenson. The following voted NAY: None. Whereupon the Mayor declared said Resolution passed and adopted.

Agenda Item 10. Council discussed the increase in Kildow Construction's street repair cost estimates. Fauver obtained the information requested at the last meeting and provided it to the Council. Council discussed the two new sections added and the \$12.00 cost per square foot of tear out and replacement of concrete. Hayes said that he spoke with other concrete companies regarding the price per square foot. Hayes thought that this amount was a little high and suggested that it should be \$10.00 per square foot. Council discussed the total cost of the repair projects. Bill Seidler, City Attorney, indicated that if the project is over \$20,000.00, that the City would have to go out for bids according to City ordinance. Council decided to counter Kildow Construction's estimate of \$12.00 per square foot with \$10.00 per square foot for all three projects left to be completed. This would put the total project cost under \$20,000.00, so the City would not have to go out for bids.

Agenda Item 11. Fauver provided the Council with Springfield Code §6-324 Misdemeanors; Weeds, Litter, Stagnant Water to review. She also provided a copy of city code for weeds, litter and stagnant water from Gretna and La Vista. She noted that the City's policy must follow state statutes. The Council agreed to follow the current ordinance and to eliminate the first letter sent by regular mail that requests citizens not abiding by the ordinance to remedy the problem within ten days before further action is taken. Council requested Fauver look into other city ordinances regarding this matter.

Agenda Item 12. Motion by Sullivan, seconded by Hayes, to table agenda item 12 until the October 16 City Council meeting. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 13. Hayes discussed problems with the current water meter shutoff requirements for light industrial buildings. Currently, each building has one water meter shutoff and each bay within that building has a water meter and the renter pays their individual water bill. If the renter of one bay does not pay their water bill, then the City cannot shut the water off to that bay because it would require shutting the water off to the entire building and to other renters who are paying their water bills. Hayes suggested making building owners responsible for the water bills. Therefore, if the owner does not pay the bill then the City could shut the water off to the building, including to all bay renters. The renters would then have to deal with the owners in order to get the water turned back on. Seidler discussed Springfield Code §3-120 Municipal Water Department; Meter Installation; Requirements and §3-120.01 Municipal Water Department; Meter Installation, Multiple Units; Non-Residential Units and noted that changes would need to be made in order to remedy this situation. The Council also discussed applying this situation to

multiple residential units. Seidler discussed Springfield Code §3-120.02 Municipal Water Department; Meter Installation; Multiple Units; Residential Units. Council requested that further research be done.

Agenda Item 14. Fauver provided the Council with information from four suppliers of all-in-one office equipment. Motion by Sullivan, seconded by Swenson, to authorize City Hall to lease a Konica Minolta Bizhub C252 from Konica Minolta. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 15. Council discussed the City obtaining a business credit card for general purchases. Fauver explained the need for and benefits of a general credit card. One of the biggest reasons for a general credit card would be for City employees to make much needed purchases at stores that either do not currently extend credit to the City or do not extend credit immediately. Council discussed placing a limit on the amount that an employee could spend without the Mayor or City Council's authorization. Council requested further information. Motion by Hayes, seconded by Sullivan, to table agenda item 15 until the October 16, 2007, City Council meeting. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 16. Council discussed the use of Peter Kiewit grant monies at the Springfield Creek Trail and Recreation Area. Council reviewed an estimate from Springcreek Gardens & Nursery that listed the type, number and cost of each plant to be planted in the two new flowerbeds. The estimate also provided costs for tilling and hardwood mulch. Swenson commented that he thought the tilling charge was too high and he further went on to say that the City has a great quantity of mulch (damaged trees from the summer storms were used to create mulch). Mayor Richards indicated that she compared some of the costs of the plants to Mulhall's and Lanoha Nurseries. She suggested getting price quotes from these nurseries as well as other nurseries in the area, such as Sunrise Lawn and Garden. Mayor Richards also asked who will be taking care of these two new flowerbeds, seeing as the current flowerbeds are not being maintained and weeded regularly. Sullivan said that the Park Board is trying to recruit new members, since the membership level has decreased. She said that the City should be promoting the Park Board. Sullivan said that Timmerman & Sons Feeding Co. is donating the compost for the flowerbeds and that Todd Workman has pledged to donate eight concrete benches for the park area. Motion by Sullivan, seconded by Hayes, to approve Springcreek Gardens & Nursery's estimate in a sum not to exceed \$13,022.00 using the Peter Kiewit grant money and to proceed with the planting of the two new flowerbeds at Springfield Creek Trail and Recreation Area. AYES: Hayes, Sullivan. NAYS: Shotkoski, Swenson, Richards. Sullivan asked what the Park Board is to do now. Mayor Richards told her to tell everyone that the planting project is postponed until price comparisons can be made. Council requested that this agenda item be placed on the October 16 City Council meeting agenda.

Agenda Item 17. Mayor Richards elected to appoint Joan Schram as a Library Board Trustee. Motion by Swenson, seconded by Hayes, to approve said appointment. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 18. Swenson and Shotkoski reported information they researched on continuing education agreements. Shotkoski pointed out that the cities she spoke with did not have this type of agreement in place. Swenson stated that most businesses reimburse employees for educational costs after coursework has been completed respectively. Motion by Swenson, seconded by Hayes, to table agenda item 18 until the October 16 City Council meeting. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Items 19-22. Motion by Swenson, seconded by Hayes, to move agenda items 19-22 into executive session for the purpose of personnel discussion. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 23. Council discussed the "United Cities of Sarpy County" Interlocal Agreement and Lobbying Agreement with Kelley & Lehan, P.C. Mayor Richards informed the Council that Springfield would be hosting the next Sarpy County Mayor's meeting in October at which ideas and main issues each city wishes to present to the lobbyist will be discussed. Council Member Hayes introduced Resolution 2007-13 and moved its adoption.

**RESOLUTION
2007-13**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska, as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and the Cities of Bellevue, Gretna, La Vista and Papillion Municipal Governmental Entities, wish to enter into an Interlocal Cooperation Agreement for the purpose of providing for a joint lobbyist to lobby on behalf of the parties to this agreement in the Nebraska Legislature; and

WHEREAS, the parties to the Interlocal Cooperation Agreement enter into this agreement by authority of the Interlocal Cooperation Act, Neb. Rev. Stat. §13-801 et seq., (Reissue 1997); and

WHEREAS, the cities which are a party to the Interlocal Cooperation Agreement will be known jointly for purposes of lobbying as "United Cities of Sarpy County"; and

WHEREAS, the Interlocal Cooperation Agreement shall be effective as of the date the parties execute this agreement.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska, that the Mayor is authorized to enter into the Interlocal Cooperation Agreement attached hereto as Exhibit "A".

Introduced and Passed October 2, 2007.

Ayes 4

Nays 0

Abstain 0

Absent 0

Approved:

Mayor

SEAL

Attest:

City Clerk

Council Member Shotkoski seconded the motion and upon roll call on the passage and adoption of said Resolution the following voted AYE: Hayes, Shotkoski, Sullivan, Swenson. The following voted NAY: None. Whereupon the Mayor declared said Resolution passed and adopted.

Council Member Hayes introduced Resolution 2007-14 and moved its adoption.

**RESOLUTION
2007-14**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska, as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and the Cities of Bellevue, Gretna, La Vista and Papillion Municipal Governmental Entities, wish to enter into a Lobbying Agreement with Kelley & Lehan, P.C. for the purpose of Kelley & Lehan, P.C. providing lobbying services before the Nebraska State Legislature and Governor; and

WHEREAS, the Lobbying Agreement shall be effective as of the date the parties execute this agreement.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska, that the Mayor is authorized to enter into the Lobbying Agreement attached hereto as Exhibit "A".

Introduced and Passed October 2, 2007.

Ayes 4

Nays 0

Abstain 0

Absent 0

Approved:

Mayor

SEAL

Attest:

City Clerk

Council Member Shotkoski seconded the motion and upon roll call on the passage and adoption of said Resolution the following voted AYE: Hayes, Shotkoski, Sullivan, Swenson. The following voted NAY: None. Whereupon the Mayor declared said Resolution passed and adopted.

Agenda Item 24. Motion by Swenson, seconded by Hayes, to enter into executive session at 9:57 p.m. for the purpose of personnel discussion. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Hayes, seconded by Swenson, to leave executive session at 10:20 p.m. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 25. Motion by Sullivan, seconded by Hayes, to approve a 2% COLA increase for regular fulltime, regular part-time employees. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Swenson, seconded by Sullivan, to approve a 2% 6 month merit increase for Colleen Keleher retroactive to July 1, 2007. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Swenson, seconded by Hayes, to approve a 2% 6 month merit increase for Kathleen Fauver. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Hayes, seconded by Swenson, to approve a \$1.00 per hour raise for Larry Nolte for obtaining his Class II Wastewater Certification. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 26. Motion by Swenson, seconded by Hayes, to adjourn. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None. Meeting was adjourned at 10:24 p.m.