

**AGENDA**  
**CITY OF SPRINGFIELD, NE**

August 21, 2007

*(Copies of the Nebraska Open Meeting Laws are available  
on the entrance in the back of the meeting room)*

1. Approve Minutes of the August 7, 2007 Council Meeting
2. Department Reports
3. Request to modify standard street widths
4. Renewal of Law Enforcement Contract with Sarpy County
5. Employee Health Insurance Issues –
  - ?? Insurance start date
  - ?? City HRA Agreement
  - ?? Employee's choice to waive insurance
6. Amendment to the MAPA Redevelopment Plan Agreement – Approve Amendment to Agreement and Resolution 2007-6
7. New office equipment for City Hall for next fiscal year (2007-2008)
8. Sandie Shotkoski – Water bill refund request
9. Discuss the handling of Park Funds per Ric Ortmeier, CPA
10. Kathleen Fauver – Continuing education
11. “United Cities of Sarpy County” Interlocal Agreement and Lobbying Agreement with Kelley & Lehan, P.C.
12. Executive Session
13. Executive Session Action
14. Motion to Adjourn

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on August 21, 2007. Present were Mayor Dorothy Richards; Council Members: Sandie Shotkoski, Diane Sullivan, Roy Swenson. Absent: Eric Hayes. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Agenda Item 1. Motion by Shotkoski, seconded by Sullivan, to approve the Minutes of the August 7, 2007, regular Council Meeting. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 2. Shotkoski reported that all three buildings at the sewer treatment plant need new roofs. No Department Report from Sullivan. Swenson reported that street repairs are still being made. The recent weather has had an impact on the repair schedule.

Agenda Item 3. Swenson informed the Council that he researched standard street widths at 16 area industrial parks. He researched this matter as per the discussion at the July 17, 2007, City Council meeting at which Mark Westergard with E & A Consulting and Dan Williams had requested that Springfield's standard street widths be modified to reflect other street widths at industrial parks in the area. They requested that the City make the local streets 25' and the collector streets 28'-30'. Swenson informed the Council that the standard street widths at the industrial parks he visited were 30' for local streets and 36' for collector streets. Based upon his research and Springfield's current requirements, the Council decided to leave the City's required standard street widths at 28' for local streets and 36' for collector streets.

Agenda Item 4. The Council reviewed the Sarpy County Board of Commissioners' proposed law enforcement contract with the City. The Board of Commissioners is recommending a three year contract with the City with annual increases of 13% for the first year, 13% for the second year and 10% for the third year. According to the Board of Commissioners, these increases reflect the increases Gretna has seen in their law enforcement contract. These increases are also recommended in order to equalize Springfield's per capita costs with other Sarpy County cities. Bill Seidler, City Attorney, suggested the Council review other factors affecting the cost of law enforcement, including comparing the square miles of Springfield and Gretna to see if Gretna's coverage area is much larger and thus resulting in a higher per capita cost. Seidler also suggested researching the amount of time the Sarpy County Sheriff's Department spends in Gretna as compared to Springfield. Council agreed with Seidler and requested Mayor Richards and Kathleen Fauver, City Clerk, to further research this matter and discuss findings with the Sarpy County Board of Commissioners.

Agenda Item 5. Jim Johnson, Client Relationship Manager with SilverStone Group, requested that Fauver discuss several employee health insurance issues with the Council. First, the Council decided to leave the employee's insurance start date as ninety days from the date of hire and not change it to ninety days from the date of hire starting on the first day of the following month. Second, an HRA Agreement will be developed between the City and the employees. This agreement will describe how the plan is intended to work. Lastly, the City currently pays the monthly premiums for 100% of the employees. Johnson suggested changing the 100% to 99%, so that if an employee decided not to accept the health insurance as a benefit from the City then the City would not be inclined to pay for that employee's health insurance premium to the insurance company. The Council requested that Fauver check with Johnson to see if by changing to 99% if it would create any liability on the City's part. Fauver will work on these issues and report back at a later date.

Agenda Item 6. Fauver explained the Amendment to the MAPA Redevelopment Plan Agreement to the Council. The City has currently paid MAPA \$2,000 for work on the project entitled Springfield Community Redevelopment Plan. The current contract states that MAPA's

work on the project is not to exceed the cost of \$3,600. This amendment is to extend the project work time frame. By entering into this amendment, the City can only incur the remaining \$1,600 as per the agreement. Council discussed whether or not current business owners in the downtown area would be interested in this project and, if they would be interested, exactly how interested would they be. Seidler asked if MAPA could devise a plan to revamp the downtown without making it a blighted area. He then went on to explain how a blighted area and TIF works. Council requested that Jake Hansen with MAPA be asked to attend a Council meeting in September to discuss what options are out there for this project. Motion by Shotkoski, seconded by Sullivan, to table agenda item 6, Amendment to the MAPA Redevelopment Plan Agreement – Approve Amendment to Agreement and Resolution 2007-6, until Jake Hansen with MAPA is able to attend a Council meeting and provide further information. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 7. Council discussed the purchase of a new all-in-one printer, copier, scanner and fax machine for City Hall for the next fiscal year (2007-2008). Fauver provided the Council with price quotes from Konica Minolta and JQ Office Equipment. Price comparisons were also provided between the cost of the current office equipment, including the cost of the actual machine, toner cartridges, drums and repairs, and the lease options available through the two companies. Lease options included a maintenance agreement, which would provide toner cartridges, replacement parts and repairs from company service personnel. Council also discussed the benefit an all-in-one machine would have for the City. Council thought that the new office equipment could be included in the 2007-2008 budget. Sullivan requested that Fauver obtain a price quote from Hewlett Packard prior to entering into an agreement with any other company.

Agenda Item 8. Cody Sayers and Sandie Shotkoski, owners of the Springfield Car Wash, informed the Council that the car wash had what appeared to be a faulty water meter. Sayers and Shotkoski first noticed a problem in April of 2007. The reading in April was 9350 and in July the same reading was taken. The car wash has recently received a new RF water meter in place of the old water meter. Sayers and Shotkoski stated that the car wash has over paid for water use and they are requesting that this matter be remedied. In addition to the water meter readings in April and July, Sayers and Shotkoski have compared the car wash's water usage under their ownership with the usage under the previous owner. The current water usage readings appear to have greatly increased, even though customer use and revenues have not increased. Swenson suggested the Council monitor the new RF water meter readings for the next three months and then compare the new readings with the previous readings to get a better indication of the water used.

Agenda Item 9. Ric Ortmeier, CPA for the City, requested Fauver discuss the handling of park funds. Ortmeier told her that all funds, including donations, for the park department must be accounted for through City Hall. Sullivan was asked to bring in all of the park funds she currently has in her possession along with a report outlining accounts receivable and accounts payable.

Agenda Item 10. Fauver discussed continuing her education in public administration. Fauver briefed the Council on the courses she would be taking and general information about the program. She also provided the Council with a spreadsheet of the total costs of the program. This course work would directly relate to Fauver's current position. Motion by Swenson,

seconded by Sullivan, to authorize Bill Seidler, City Attorney, to draft an employee continuing education agreement. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 11. Motion by Sullivan, seconded by Swenson, to move agenda item 11 into executive session. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 12. Motion by Swenson, seconded by Shotkoski, to enter into executive session at 8:33 p.m. for discussion. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Sullivan, seconded by Swenson, to leave executive session at 9:07 p.m. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 13. Motion by Sullivan, seconded by Swenson, to table agenda item 11, "United Cities of Sarpy County" Interlocal Agreement and Lobbying Agreement with Kelley & Lehan, P.C. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 14. Motion by Sullivan, seconded by Swenson, to adjourn. AYES: Shotkoski, Sullivan, Swenson. NAYS: None. Meeting was adjourned at 9:09 p.m.