

AGENDA
SPRINGFIELD CITY COUNCIL MEETING

Tuesday, May 6, 2008
7:00 p.m.
Springfield City Hall
170 North 3rd Street

*(A copy of the Nebraska Open Meeting Laws
is posted in the entry to the meeting room.)*

ROUTINE BUSINESS

- ?? Announcement on Open Meetings Act
- ?? Roll call

REGULAR AGENDA

1. Approve Minutes of the April 15, 2008 Council Meeting
2. Approve Treasurer's Report
3. Approve Claims & Payroll
4. Department Reports
5. Lt. Russ Zeeb with the Sarpy County Sheriff's Department will provide a monthly service report
6. Hold a regular hearing on the applications for fireworks stand licenses and approve licenses for Bellino Fireworks, Ka-Boomers Fireworks, Kracklin' Kirks Fireworks, Phantom Fireworks, and Wild Willy's Fireworks
7. Consider Mark Scholting's request for an annual special use permit for his mobile home located at 15010 Platteview Road
8. Consider an Application for Special Designated Liquor License submitted by Stack, Inc., on behalf of the Springfield Days Committee, for Springfield Days Idol Karaoke Contest on June 6, 2008 from 6:00 p.m. to 12:00 a.m.
9. **Continued Discussion.** Discuss proposed agreement terms between the City of Springfield and the Sarpy County Agricultural Society regarding the Sarpy County Fairgrounds Lease
10. Eileen Stovall, 215 North 8th Street – Sewer backup complaint
11. Lois Rieschick, 795 North 5th Avenue – Street condition complaint
12. **Continued Discussion.** Discuss whether or not to purchase or rent a portable generator and consider a revised proposal from Mark Anderson with NMC CAT
13. Consider a proposal from Superior Lighting, Inc. for services to adjust the outfield lighting at Buffalo Park

14. Approve street lighting plan from OPPD for new street lights at the Platteview Road bridge and trailhead
15. Consider hiring a seasonal/summer employee to assist the Street and Park Departments
16. Approve **Resolution 2008-9** and the Papio-Missouri River Natural Resources District Trails Assistance Program Special Operation and Maintenance Agreement for Springfield Trail Phase 3
17. **Tabled April 1, 2008.** Approve **Resolution 2008-10** and the Scope of Services Agreement with JEO Consulting Group for professional services rendered towards the Downtown Master Plan
18. Recommend the annexation of Southcrest Hills I (SID 211) and the extension of Springfield's extraterritorial jurisdiction to the Springfield Planning Commission
19. Authorize JEO Consulting Group's survey department to survey SID 211, prepare the annexation and extraterritorial jurisdiction maps, prepare the legal description and begin working on the annexation plan
20. Approve new website layout selection and principal sponsor for the reconstructed city website
21. Discuss obtaining applications for a new city attorney, as per Eric Hayes' request
22. Executive Session
23. Executive Session Action
24. Motion to Adjourn

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on May 6, 2008. Present were Mayor Dorothy Richards; Council Members: Sandie Shotkoski, Diane Sullivan, Roy Swenson. Absent: Eric Hayes. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Agenda Item 1. Motion by Swenson, seconded by Sullivan, to approve the Minutes of the April 15, 2008, regular Council Meeting. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

The City Clerk reported a balance on hand of \$544,937.57 in cash assets; Prestige Treasury - \$252,009.38; Prestige Keno Lottery - \$136,396.97; Prestige Keno Progressive Jackpot - \$50,000.00; Water Deposit Savings - \$4,120.64; Refundable Deposits Savings - \$1,184.02; Water Tower Savings - \$73,283.72; Prestige Water Bond - \$210,889.95; Sewer Restricted - \$49,736.17; Money Market Library Bricks - \$6,792.51; Government Securities - \$165,193.51; Time Certificates as follows: Bond - \$70,845.23; Tower - \$53,405.31; Water - \$113,043.33; Park - \$11,339.29; Library Bricks - \$19,825.78.

Agenda Item 2. Motion by Sullivan, seconded by Swenson, to accept the Treasurer's Report. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 3. Motion by Sullivan, seconded by Shotkoski, to approve claims due and payable as presented. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Line Description	Debit Amount	Name
General		
Printing	159.94	Bear Graphics
Prof Svcs-Engineer	650.00	JEO Consulting Group, Inc.
Prof Svcs-Planning	810.00	JEO Consulting Group, Inc.
Med Exp Reimburse	374.07	Kathleen Fauver
Office Equip	202.43	Konica Minolta Business Solutions
Prof Svcs-Tech Support	75.00	Massman, Nelson, Reinig PC
Printing	291.26	Matt Parrott and Sons Co.
R&M Bldg	6.39	Mill Creek Auto Parts
Telephone	97.28	NT&T
Office Supplies	111.16	Office Depot
Electricity	394.88	OPPD
Prov Svcs-Building Inspector	827.28	Sarpy County Building Inspector
Dues	150.00	Sarpy County Chamber of Commerce
Animal Control	309.56	Sarpy County Fiscal Administrator
Law Contract	5,152.31	Sarpy County Treasurer
Prof Svcs-Legal	2,052.02	Seidler & Seidler, P.C.
Liquor License School Fund	700.00	South Sarpy District 46
Promotional Materials	4,250.00	Springfield Days
Supplies	15.98	Stander & Stander Ace Hardware
Publication Costs	185.64	Suburban Newspapers, Inc.
Health Insurance	294.12	Time Insurance Company
Office Equipment	153.97	US Bank
Laundry	51.00	Walkers Uniform Rental
Total	17,314.29	
Library		
IP Address	9.99	Charter Communications
Janitorial	140.00	Marcie Schmieder
Natural Gas	103.38	MUD
Telephone	32.08	NT&T
Electricity	187.51	OPPD
Waste Disposal	39.39	Sterrett Brothers Sanitation
Health Insurance	517.31	Time Insurance Company
Total	1,029.66	
Library Restricted		
Printing	50.00	ASI-Modulex
Library Supplies	119.68	Brodart Company
Library Supplies	17.74	Connie Manzer
Postage	175.15	Connie Manzer
Books/Videos/Maps	38.50	GE Money Bank/Amazon
Library Supplies	6.08	Hometown Market
Printing	100.00	Miller Press
Books/Videos/Maps	69.94	Mystery Guild
Mileage	13.13	Nancy Davis
Library Supplies	13.98	Nancy Davis
Education	25.00	Nancy Davis
Library Supplies	149.67	Office Depot
Books/Videos/Maps	93.22	Thomson Gale
Total	872.09	

Park		
R&M Equip	158.70	Aksarben Saw & Tool, Inc.
R&M Equip	104.35	Bennington Equipment, Inc.
Rental	25.38	Eagle Services
Chemicals	87.50	Farmers Union Coop
R&M Equip	125.63	Mill Creek Auto Parts
Electricity	122.37	OPPD
Waste Disposal	41.45	Papillion Sanitation
R&M Grounds	731.00	Schram's Drill Seeding
Supplies	9.18	Stander & Stander Ace Hardware
Chemicals	11.98	Stander & Stander Ace Hardware
Sand & Gravel	98.22	Western Sand & Gravel Co.
Total	1,515.76	
Comm Bldg		
R&M Bldg	100.00	Don Newton
R&M Bldg	21.98	Menards
Natural Gas	326.16	MUD
Electricity	77.93	OPPD
Waste Disposal	41.45	Papillion Sanitation
R&M Bldg	7.98	Stander & Stander Ace Hardware
Laundry	38.60	Walkers Uniform Rental
Total	614.10	
Water		
Fuel	48.34	Conoco
Fuel	42.42	Fleet Services/Sinclair
Digger's Hotline	6.89	Great Plains One-Call Service, Inc.
Chemicals	786.82	Hawkins, Inc.
Testing	388.00	NE Public Health Environmental Lab
Telephone	123.43	NT&T
Electricity	919.59	OPPD
Health Insurance	813.19	Time Insurance Company
Tools & Misc Equip	271.74	Utility Equipment Company
Uniform Allowance	37.60	Walkers Uniform Rental
Total	3,438.02	
Sewer		
Supplies	1.19	Conoco
Fuel	66.34	Conoco
Fuel	42.42	Fleet Services/Sinclair
Prof Svcs-Engineer	800.00	JEO Consulting Group, Inc.
Testing	435.45	Midwest Laboratories
R&M Equip	69.44	Mill Creek Auto Parts
Telephone	50.25	NT&T
Office Supplies	30.96	Office Depot
Electricity	1,663.37	OPPD
R&M Equip	19.35	Stander & Stander Ace Hardware
Health Insurance	1,869.61	Time Insurance Company
R&M Equip	47.72	Utility Equipment Company
Uniform Allowance	37.60	Walkers Uniform Rental
Total	5,133.70	
Street		

R&M Equip	89.19	Aksarben Saw & Tool, Inc.
Fuel	285.62	Conoco
R&M Bldg	1,108.00	KW Buildings Inc.
Supplies	96.59	Linweld
Supplies	39.23	Menards
R&M Street Signs&Posts	1,135.94	Midwest Service & Sales Co.
Supplies	24.37	Mill Creek Auto Parts
Tools & Misc Equip	25.99	Mill Creek Auto Parts
Natural Gas	269.52	MUD
R&M Streets & Alleys	1,610.12	Nebraska Sweeping Inc.
Telephone	48.34	NT&T
Office Supplies	7.30	Office Depot
Electricity	2,448.37	OPPD
Asphalt & Concrete	17.25	Stander & Stander Ace Hardware
Supplies	20.45	Stander & Stander Ace Hardware
Health Insurance	1,009.29	Time Insurance Company
Supplies	349.00	Ty's Outdoor Power & Service
Uniform Allowance	37.60	Walkers Uniform Rental
Total	8,622.17	
Keno		
City Park Ball Field	19,502.44	Odeys Inc.
Total	19,502.44	

Agenda Item 4. Shotkoski reported that city employee, Larry Nolte, informed her that one of the wastewater treatment plant lift station pumps has completely failed and the second pump is in need of replacement. The pumps have pumped about 450 million gallons in the past 15 years. He requested that the City purchase two new pumps, as per a bid he obtained from HTM Sales, Inc. The pumps will cost \$3,706.00 each and will take about three months to receive because the pumps have to be built.

Motion by Shotkoski, seconded by Sullivan, to approve the purchase of two wastewater treatment plant lift station pumps from HTM Sales, Inc. in the sum of \$7,412.00. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Sullivan shared with the Council a couple of new ideas for grants available. She suggested that the City research the Building Entrepreneurial Communities Act (BECA) grant and tourism marketing grants administered by the DED's Travel and Tourism Division. Sullivan also asked the Council for input about involvement with the Sarpy County Arts Council. Audience member Lois Rieschick suggested a potential community representative who might be interested in becoming involved with this organization. No Department Report from Swenson. Mayor Richards reported that there will be a parade for the Sarpy County Fair, which will have free entry. She asked if the Council would be interested in providing a float for the City. Council agreed to participate in this event. Mayor Richards also informed the Council that the Sarpy County Historical Society will be having a meeting at Springfield City Hall on Thursday, May 8, 2008, at 7:00 p.m.

Agenda Item 5. Lt. Russ Zeeb with the Sarpy County Sheriff's Office provided the Service Call Report. He reported that all Springfield tobacco license holders passed last quarter tobacco compliance checks. He noted that alcohol compliance checks would start the second weekend in May. He suggested to the City to require any alcohol license holder found in violation of the compliance checks to file long form for the next license renewal. He said that the City would be made aware of any business in violation. Lt. Zeeb also reported that with the assistance of grants extra officers were in town on the last day of school for seniors. Lt. Zeeb also stated that the department has been working with the Springfield Days

Committee on events. He also pointed out that the Library Board would be having a booth at the Sarpy County Fair at no charge. Shotkoski inquired about teenagers climbing on the roofs of downtown businesses. Lt. Zeeb commented that three teenagers were arrested for climbing on top of the Community Building and causing damage. He said that the issue is being addressed.

Agenda Item 6. Representatives of all applicants for fireworks stand licenses were in attendance. Motion by Sullivan, seconded by Swenson, to approve fireworks stand license applications for Bellino Fireworks, Ka-Boomers Fireworks, Kracklin' Kirks Fireworks, Phantom Fireworks and Wild Willy's Fireworks. AYES: Shotkoski, Sullivan, Swenson. NAYS: None. City Clerk, Kathleen Fauver, inquired as to whether or not the representatives had to attend the Council meeting for application approval. She pointed out that in the last two years representatives were not asked any questions and no complaints or problems had been made towards any applicant. She also noted that some of the representatives are not from the immediate area and, therefore, must drive a considerable distance for the meeting. Bill Seidler, City Attorney, pointed out that City ordinance states that representatives of each applicant are expected to attend the meetings. Kirk Meyer with Kracklin' Kirks Fireworks commented that Springfield was one of two cities in the state that required representatives to attend Council meetings for approval. Meyer and a representative from Bellino Fireworks suggested amending the ordinance. Council agreed to research this issue and look into amending the ordinance.

Agenda Item 7. Mark Scholting was not in attendance to discuss his request for an annual special use permit for his mobile home located at 15010 Platteview Road. Shotkoski pointed out that Scholting might not be the owner of the property on which the trailer is located and suggested the City check with the Sarpy County Assessor's office for ownership. Motion by Sullivan, seconded by Swenson, to table agenda item 7 until the May 20, 2008, City Council meeting and to have City Clerk, Kathleen Fauver, research the ownership of the property at 15010 Platteview Road. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 8. Motion by Sullivan, seconded by Swenson, to approve a Special Designated Liquor License upon the applicant following all state and local statutes and regulations, for Stack Inc., on behalf of the Springfield Days Committee, for the Springfield Days Idol Karaoke Contest to be held at the Sarpy County Fairgrounds 4H Building, 100 Main Street, Springfield, on June 6, 2008, from 6:00 p.m. to 12:00 a.m. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 9. Council reviewed an updated draft of the agreement prepared by Seidler, which draft included changes discussed at the April 15 City Council meeting. Seidler pointed out that a copy of this draft was provided to Patrick Sullivan, Sarpy County Agricultural Society Attorney, for his review and changes. P. Sullivan has not submitted his changes to the City. Dave Finney, Sarpy County Agricultural Society Treasurer, informed the Council that he has a copy of P. Sullivan's changes to the agreement and he will supply the document to the City. Finney mentioned that Fauver provided him with a copy of a map for the proposed trail and that the Ag Society had set a specific amount of contribution towards the pedestrian walking bridge across the Springfield Creek and along Main Street. Finney noted that the Papio-Missouri NRD provided a rough estimate of \$100,000 - \$110,000 for the pedestrian bridge. Motion by Swenson, seconded by Shotkoski, to table agenda item 9 until the May 20, 2008, City Council meeting. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 10. Eileen Stovall, 215 North 8th Street, was not in attendance to discuss her sewer backup complaint.

Agenda Item 11. Lois Rieschick, 795 North 5th Avenue, expressed her concern about the street conditions and the safety issues surrounding them. She commented that the large potholes could potentially cause damage to vehicles. She reflected on the concrete work done by Kildow Construction last summer and

asked if more repairs were going to be made this summer. She suggested creating a repair plan or schedule for the street department to follow each year. Mayor Richards and Sullivan both assured Rieschick that patching and street repairs would be done by the street department this year.

Agenda Item 12. Council reviewed a new proposal from Mark Anderson with NMC CAT for a used portable generator. The bid price was \$18,000 for the generator and \$2,200 for the installation of flexible cable for each well location. Fauver informed the Council that Anderson told her that NMC CAT had an offer from another company to purchase the proposed used generator. She also pointed out that CAT was waiting for a response from the City before selling it to the other company. She also noted that Anderson told her that if the Council agreed to purchase the generator that CAT would take \$800 off of the proposed price. Council discussed whether or not to purchase a new or used generator. Motion by Swenson, seconded by Shotkoski, for the City to solicit bids for a new generator that will meet the electrical specifications needed. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 13. Motion by Sullivan, seconded by Swenson, to approve the proposal from Superior Lighting, Inc. for services to adjust the outfield lighting at Buffalo Park. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 14. Motion by Sullivan, seconded by Swenson, to approve the street lighting plan from OPPD for new street lights at the Platteview Road bridge and trailhead. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 15. Council discussed whether or not to hire a seasonal/summer employee to assist the Street and Park Departments. Seidler pointed out that publication was not required for hiring a seasonal employee. Mayor Richards noted that the employee handbook did not require publication either. Council discussed wages, job requirements and job duties. Council agreed to post notice of employment opportunity around town. Motion by Sullivan, seconded by Swenson, to hire a seasonal/summer employee to assist the Street and Park Departments. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 16. Council Member Sullivan introduced Resolution 2008-9 and moved its adoption.

RESOLUTION 2008-9

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield wishes to enter into a Special Operation and Maintenance Agreement with the Papio-Missouri River Natural Resources District for financial assistance for the development of Springfield Trail Phase 3, and

WHEREAS, the Papio-Missouri River Natural Resources District has approved \$56,439.00 of their fiscal year 2009 budget to be used for Springfield Trail Phase 3, and

WHEREAS, the City of Springfield agrees to abide by all requirements set forth by the Papio-Missouri River Natural Resources District in the Special Operation and Maintenance Agreement, and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA, that the Mayor is authorized to enter into the Special Operation and Maintenance Agreement with the Papio-Missouri River Natural Resources District for financial

assistance for the development of Springfield Trail Phase 3, a copy of which is attached hereto as Exhibit "A".

PASSED AND APPROVED this 6th day of May, 2008.

Ayes __3__

Nays __0__

Abstain __0__

Absent __1__

Approved:

Mayor

SEAL

Attest:

City Clerk

Council Member Swenson seconded the motion and upon roll call on the passage and adoption of said Resolution the following voted AYE: Shotkoski, Sullivan, Swenson. The following voted NAY: None. ABSENT: Hayes. Whereupon the Mayor declared said Resolution passed and adopted.

Agenda Item 17. Council agreed not to enter into the Scope of Services Agreement with JEO Consulting Group for professional services towards the Downtown Master Plan at this time due to project cost. No action was taken.

Agenda Item 18. Motion by Sullivan, seconded by Shotkoski, to recommend annexation of Southcrest Hill I (SID 211) and the extension of Springfield's extraterritorial jurisdiction to the Springfield Planning Commission. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 19. Motion by Sullivan, seconded by Swenson, to authorize JEO Consulting Group's survey department to survey SID 211, prepare the annexation and extraterritorial jurisdiction maps, prepare the legal description and begin working on the annexation plan. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 20. Motion by Sullivan, seconded by Swenson, to approve the new website layout selection for the city's website and to approve Home State Bank in Louisville as the principal sponsor for the reconstructed city website. AYES: Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 21. Motion by Sullivan, seconded by Shotkoski, to table agenda item 21 until the May 20, 2008, City Council meeting. AYES: Shotkoski, Sullivan. NAYS: Swenson. Motion carried.

Agenda Item 22. There was no executive session.

Agenda Item 23. There was no executive session action.

Agenda Item 24. Motion by Sullivan, seconded by Swenson, to adjourn. AYES: Shotkoski, Sullivan, Swenson. NAYS: None. Meeting was adjourned at 8:12 p.m.