

**AGENDA**  
**CITY OF SPRINGFIELD, NE**

May 1, 2007

*(Copies of the Nebraska Open Meeting Laws are available  
on the entrance in the back of the meeting room)*

1. Approve Minutes of the April 17, 2007 Council Meeting
2. Treasurer's Report
3. Claims & Payroll
4. Department Reports
5. Lt. Russ Zeeb with the Sarpy County Sheriff Department – Report
6. Fireworks Stand Applications :
  - Kracklin Kirk's Fireworks
  - Ka-Boomers ½ Price Fireworks
  - Bellino Fireworks
  - Phantom Fireworks
7. Randy Sump with RTR Enterprises, Inc. – Developer's Agreement and Waiving Replat Fees
8. Chris Gutchow with PeopleService – Proposed Contract and New Flow Meter
9. David Kildow – Sewer Plans for Replat
10. Springfield Days Committee Event Requests:
  - Application for Special Designated Liquor License
  - Discussion of the Fun-Run
  - Street Closings
  - Waive the Noise Ordinance
11. Diane Hayes and Jeff Stack – Application for Special Designated Liquor License for Main Street Dance during Springfield Days
12. Springfield Days Fireworks – Request Approval to Issue the City's Donation for Fireworks
13. Employee Health Insurance – Discussion regarding Agents
14. Post Review and Potential Merit Increase
15. Holz Review and Potential Merit Increase

- 16. Executive Session
- 17. Executive Session Action
- 18. Motion to Adjourn

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on May 1, 2007. Present were Mayor Dorothy Richards; Council Members: Eric Hayes, Sandie Shotkoski, Diane Sullivan, Roy Swenson. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Agenda Item 1. Motion by Sullivan, seconded by Swenson, to approve the Minutes of the April 17, 2007, regular Council Meeting. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

The City Clerk reported a balance on hand of \$148,774.00 in cash assets; Prestige Treasury - \$281,414.29; Prestige Keno Lottery - \$110,079.62; Prestige Keno Progressive Jackpot - \$71,908.00; Water Deposit Savings - \$4,063.59; Refundable Deposits Savings - \$1,161.81; Water Tower Savings - \$65,762.43; Prestige Water Bond - \$211,736.41; Sewer Restricted - \$41,929.67; Money Market Library Bricks - \$6,116.34; Government Securities - Statement Not Received; Time Certificates as follows: Bond - \$67,956.09; Tower - \$51,254.63; Water - \$108,875.18; Park - \$10,918.10; Library Bricks - \$18,824.84.

Line Description	Debit Amount	Name
<b>General</b>		
Prof. Serv. Tech Support - General	\$90.00	Dan Deluna
Prof. Services - Legal - General	\$25.00	Mark A. Klinker
Supplies-Office-General	\$355.76	Office Depot
Prof. Services-Engineer-General	\$5,346.15	Olsson Associates
Electricity-General	\$299.20	OPPD
E911-General	\$589.75	Sarpy County Communications
Animal Control-General	\$295.66	Sarpy County Fiscal Administrator
Law Contract-General	\$4,683.94	Sarpy County Treasurer
Prof.Services-Planning-General	\$275.00	Schemmer Associates
Promotional Materials-General	\$3,000.00	Springfield days
Publication Costs-General	\$108.51	Suburban Newspaper Inc.
Health Insurance - General	\$1,373.80	Time Insurance Company
Federal W/H Payable -General	\$899.92	United States Treasury
Federal W/H Payable -General	\$1,594.40	United States Treasury
Supplies-Office-General	\$468.60	US Postal Service
Laundry-General	\$44.40	Walkers Uniform Rental

<b>Total</b>	<b>\$19,450.09</b>	
<b>Library Budget</b>		
Def Comp-Library	\$107.51	ING
Library Supplies-Library	\$11.22	Brodart Company
Internet-Library	\$9.99	Charter Communications
Library Supplies-Library	\$38.96	Hometown Market
Janitorial-Library	\$105.00	Marcie Schmieder
Natural Gas-Library	\$70.50	Metropolitan Utilities District
Electricity-Library	\$195.67	OPPD
Postage/Shipping-Library	\$160.00	Postmaster
Waste Disposal Service-Library	\$78.00	Sterett Brothers Sanitation
Health Insurance - Library	\$414.16	Time Insurance Company
<b>Total</b>	<b>\$1,191.01</b>	
<b>Library Restricted</b>		
Books/Videos/Maps-Library Restricted	\$100.24	Amazon Credit Plan
Books/Videos/Maps-Library Restricted	\$77.22	Mystery Guild
Supplies-Office-Library Restricted	\$24.48	Office Depot
Books/Videos/Maps-Library Restricted	\$92.71	Thomson Gale
Library Supplies-General	\$31.00	Upstart
<b>Total</b>	<b>\$325.65</b>	
<b>Park</b>		
Supplies - Other - Park	\$17.96	B & B Pit Stop
Fuel-Park	\$60.74	Conoco
Supplies-Other-Park	\$9.75	Farmers Union Co-op Association
Electricity-Park	\$112.57	OPPD
Waste Disposal Service-Park	\$38.91	Papillion Sanitation
R&M Equipment-Commodities-Parks	\$7.49	Stander & Stander Ace Hardware
R&M Equipment-Commodities-Parks	\$131.22	Tractor Supply Co.
<b>Total</b>	<b>\$378.64</b>	
<b>Community Building</b>		
Natural Gas-Community Building	\$222.68	Metropolitan Utilities District
Electricity-Community Building	\$86.01	OPPD
Waste Disposal-Community Building	\$38.91	Papillion Sanitation
Laundry-Community Building	\$40.00	Walkers Uniform Rental

<b>Total</b>	<b>\$387.60</b>	
<b>Water</b>		
Supplies - Other - Water	\$17.96	B & B Pit Stop
Supplies - Other - Water	\$158.85	Colonial Research Chemical Corp.
Fuel-Water	\$70.34	Conoco
Supplies-Other-Water	\$377.00	Hach Company
Supplies-Other-Water	\$1.04	Hometown Market
Printing-Water	\$137.35	Matt Parrott and Sons Co.
Testing-Water	\$19.00	Midwest Laboratories
R&M Vehicle -Commodities-Water	\$0.65	Mill Creek Auto Parts
New Well-Testing	\$37.00	Nebraska Department of Health & Human Services
Electricity-Water	\$655.38	OPPD
Supplies-Shop-Water	\$141.00	Steve Stigge
R&M Equipment-Commodities-Water	\$79.84	Utility Equipment Company
<b>Total</b>	<b>\$1,695.41</b>	
<b>Sewer</b>		
Def Comp-Sewer	\$283.82	ING
Supplies - Other - Sewer	\$17.97	B & B Pit Stop
Fuel-Sewer	\$70.34	Conoco
R&M Equipment-Commodities-Sewer	\$4,961.31	Diesel Power Equipment Co.
Prof. Services - Other- Sewer	\$139.20	Electric Company of Omaha
R&M Equip. Commodities - Sewer	\$18.00	HTM Sales Inc.
Printing-Sewer	\$137.34	Matt Parrott and Sons Co.
Testing-Sewer	\$93.90	Midwest Laboratories
R&M Vehicle -Commodities-Sewer	\$0.64	Mill Creek Auto Parts
R&M Equipment-Commodities-Sewer	\$358.02	Nebraska Machinery Co.
Electricity-Sewer	\$1,918.81	OPPD
Sewer Study	\$969.70	Sarpy County Treasurer
R&M Equipment-Commodities-Sewer	\$10.37	Stander & Stander Ace Hardware
Supplies-Shop-Sewer	\$141.00	Steve Stigge
R&M Equipment-Commodities-Sewer	\$204.56	USA BlueBook
R&M Sanitary Sewer-Contr-Sewer	\$600.00	Utilities Service Group
Uniform Allowance-Sewer	\$39.00	Walkers Uniform Rental
<b>Total</b>	<b>\$9,963.98</b>	
<b>Street</b>		

Def Comp-Streets	\$749.45	ING
Fuel-Street	\$364.45	Conoco
Natural Gas-Street	\$155.02	Metropolitan Utilities District
R&M Vehicle-Commodities-Street	\$7.99	Mill Creek Auto Parts
R&M Streets & Alleys-Contr-Streets	\$1,563.67	Nebraska Sweeping Inc.
Electricity-Street	\$2,380.56	OPPD
Health Insurance - Streets	\$1,124.66	Time Insurance Company
Uniform Allowance-Street	\$39.00	Walkers Uniform Rental
R&M Streets&Alleys-Contr.-Streets	\$450.12	Westover Rock & Sand, Inc.
<b>Total</b>	<b>\$6,834.92</b>	
Sarpy County Building Inspector	\$1801.93	Professional Services-General
Nebraska Department of Revenue	\$925.48	State Lottery Tax
US Postal Service	\$234.00	Postage-Water/Sewer
Payroll	\$18,395.15	Payroll

Agenda Item 2. Motion by Sullivan, seconded by Shotkoski, to accept the Treasurer’s Report.  
 AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 3. Motion by Sullivan, seconded by Hayes, to approve claims due and payable as presented, including a separate bill for new locks at the wells and wastewater treatment plant.  
 AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 4. No Department Reports from Hayes, Sullivan and Swenson. Shotkoski reported that PeopleService, Inc. is currently maintaining and operating the wastewater treatment plant.

Agenda Item 5. Lt. Russ Zeeb gave the Sarpy County Sheriff’s Department Report. Zeeb indicated that the department has been busy with school activities such as prom. The department will be enforcing the “click it and ticket” program. Bike patrol has been scheduled to be out during Springfield Days. Zeeb discussed the use of skateboards on the trails. He will contact the NRD to verify if skateboards are allowed to be used on the trails.

Agenda Item 6. Motion by Sullivan, seconded by Hayes, to approve fireworks stand applications for Kracklin Kirk’s Fireworks, Ka-Boomers ½ Price Fireworks, Bellino Fireworks, Phantom Fireworks and SYAA Fireworks. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 7. Randy Sump with RTR Enterprises, Inc. reported that Replat 1 has been filed with the Sarpy County Register of Deeds. Replat 2 has all the signatures needed, except for the signatures required from the City. Sump stated that he and his attorneys agreed with the Developer’s Agreement. Bill Seidler, City Attorney, expressed to the Council that a few things need to be done prior to the City signing the Developer’s Agreement and Replat 2. Seidler indicated that Replat 2 needs to show a dedicated right of way in order for the water and sewer lines to be constructed. Water and sewer easements need to be granted to Springfield. He pointed out that the current replat has the right of way dedicated to the Metropolitan Community of Omaha not Springfield. Seidler also stated that there needs to be a dedication on the new Park

Drive. Lastly, Seidler indicated that Brian Chaffin with Olsson Associates needs to provide Exhibit B to the Developer's Agreement. Sump requested that the City Clerk provide him with an address for one of the buildings to be constructed. Sump informed the Council that he should be receiving the grating permit from the State in two weeks and that the building plans should be completed by the end of the week. Sump inquired as to how to get a move on the bidding process. Seidler pointed out that Replat 2 will first need to be completed, water and sewer districts will then need to be created and then the bidding process could begin. Sump inquired as to whether or not buildings in the development could be constructed prior to the streets being created. Seidler and the Council indicated that this could happen. Sump showed concern as to the time line of moving the project along and the possibility of not having things completed by winter. Seidler told Sump that the City will need to visit with their engineers about street and building issues and that Replat 2 and the Developer's Agreement will need to be correct and complete prior to the City signing the documents.

Motion by Hayes, seconded by Shotkoski, to waive the replat fees associated with Randy Sump's Replat 2. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Swenson, seconded by Hayes, to move item 10 before items 8 and 9. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 8. Chris Gutschow with PeopleService, Inc. reported to the Council on the condition of the wastewater treatment plant. PeopleService, Inc. is currently serving as the City's wastewater treatment plant operator. Gutschow reported that the flow meter is broken and needs to be replaced; the hour meter in the pump was bad and has been fixed; fluoride reports were never sent to the State since the City first started to use fluoride; air filters at the plant were not being replaced on a regular basis; there is an air leak between the blower and the plant causing air to bubble up through the ground and lose efficiency; there is a sludge pile 100 feet from the creek that needs to be moved immediately; lab equipment is in poor condition; lead and copper samples are in violation because a report was never submitted to the State as to why two of the samples taken were not acceptable to use; the lagoon needs to be dried out from the sludge. Overall, Gutschow said that the plant has a lot of maintenance issues and that there is a lack of documentation. PeopleService, Inc. is currently working with the City's current staff to make repairs, clean and maintain the wastewater treatment plant. Documentation is also being organized and created for records. Gutschow went on to discuss the proposed contract for PeopleService, Inc. to operate, maintain and manage the Springfield wastewater treatment plant long-term versus the City hiring a full-time wastewater operator. Gutschow provided the Council with the company's profile, operational approach, scope of service and operation and maintenance costs. The Council agreed to take additional time to further review the proposed contract.

Motion by Swenson, seconded by Shotkoski, to pay \$3,520.00 for the cost and installation of a new flow meter. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 9. David Kildow presented the Council with sewer plans for Kildow 2<sup>nd</sup> Addition Replat 1. Council discussed different possibilities for the sewer line and connection fees. Motion by Shotkoski, seconded by Hayes, for David Kildow to connect lots 3 and 4 of Kildown

2<sup>nd</sup> Addition Replat 1 into the back manhole, to connect lots 1, 2, 5, 6 and 7 into the front manhole and to pay connection fees. AYES: Hayes, Shotkoski, Swenson. NAYS: Sullivan. Motion carried.

Agenda Item 10. Megan Williamson, a representative of the Springfield Days Committee, spoke to the Council about Springfield Days events and requests. Council discussed ideas to celebrate Springfield's 125<sup>th</sup> birthday. Motion by Swenson, seconded by Sullivan, to approve a Special Designated Liquor License to the SYAA (Springfield Youth Athletic Association) for the Springfield Days idol karaoke contest being held at the 4H Building on the Sarpy County Fairgrounds on June 1, 2007, from 6:00 p.m. to 12:00 a.m., contingent upon receipt of a letter from the Sarpy County Sheriff's Office stating the event date, time, and sponsor, and the opinion as to adequate law enforcement in the community, and upon the applicant following all state and local statutes and regulations. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Swenson, seconded by Sullivan, to accept the street closings requested by the Springfield Days Committee and to waive the noise ordinance for Springfield Days, June 1 and 2, 2007. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Shotkoski, seconded by Swenson, to move item 11 after item 10 and before items 8 and 9. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 11. Motion by Sullivan, seconded by Swenson, to approve a Special Designated Liquor License to D & T H, Inc. d/b/a Hazy's Place for the Springfield Days street dance being held on Main Street between 1<sup>st</sup> Street and 2<sup>nd</sup> Street on June 2, 2007, from 6:00 p.m. to 1:00 a.m., contingent upon receipt of a letter from the Sarpy County Sheriff's Office stating the event date, time, and sponsor, and the opinion as to adequate law enforcement in the community, and upon the applicant following all state and local statutes and regulations. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Sullivan, seconded by Shotkoski, to move item 12 after item 11 and before items 8 and 9. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 12. Council instructed the City Clerk to pay the Springfield Days Committee for the City's fireworks donation.

Agenda Item 13. Motion by Sullivan, seconded by Shotkoski, to change the City's health insurance agent from Michael Kruger with Regional Marketing Solutions, Inc. to Dan Myers with SilverStone Group. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Items 14, 15 and 16. Motion by Swenson, seconded by Hayes, to move agenda items 14 and 15 into executive session for the purpose of personnel discussion and to enter into executive session at 9:15 p.m. for the purpose of personnel discussion. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Sullivan, seconded by Shotkoski, to leave executive session at 10:05 p.m. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 17. Motion by Sullivan, seconded by Hayes, to authorize a 4.0 percent merit increase for Paul Holz. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Motion by Swenson, seconded by Shotkoski, to authorize a 4.0 percent merit increase for Louie Post. AYES: Shotkoski, Swenson. NAYS: Hayes, Sullivan. Motion carried.

Agenda Item 18. Motion by Shotkoski, seconded by Swenson, to adjourn. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None. Meeting was adjourned at 10:08 p.m.