

AGENDA
CITY OF SPRINGFIELD, NE
February 5, 2008

*(Copies of the Nebraska Open Meeting Laws are available
on the entrance in the back of the meeting room)*

1. Approve Minutes of the January 15, 2008 Council Meeting
2. Treasurer's Report
3. Claims & Payroll
4. Department Reports
5. Lt. Russ Zeeb – Sarpy County Sheriff's Report
6. Connie Manzer – Annual Library Report
7. Appoint Library Board Members – Kitty Kentsmith, Bill Post and Neal Eickhoff
8. Brian Chaffin with Olsson Associates – Approve Certificate of Payment No. 3
9. JEO Consulting Group – Approve Agreement for Future Land Use Plan and Zoning Map Update and Approve Resolution 2008-3
10. SYAA – City Park ball field improvements
11. Charter Communications Franchise Renewal – Discussion
12. Approve Interlocal Cooperation Agreement with Gretna and Approve Resolution 2008-4
13. Sarpy County Fair Grounds Lease
14. Larry Nolte – Six Month Review and Proposed Merit Increase
15. Executive Session
16. Executive Session Action
17. Motion to Adjourn

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on February 5, 2008. Present were Mayor Dorothy Richards; Council Members: Eric Hayes, Sandie Shotkoski, Diane Sullivan. Absent: Roy Swenson. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Agenda Item 1. Motion by Sullivan, seconded by Hayes, to approve the Minutes of the January 15, 2008, regular Council Meeting, with a correction to agenda item 11 to clearly state that Sullivan commented

that she would like to see concrete work done on Main Street, not asphalt. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

The City Clerk reported a balance on hand of \$499,389.04 in cash assets; Prestige Treasury - \$250,624.92; Prestige Keno Lottery - \$128,016.60; Prestige Keno Progressive Jackpot - \$50,000; Water Deposit Savings - \$4,109.38; Refundable Deposits Savings - \$1,179.32; Water Tower Savings - \$71,293.94; Prestige Water Bond - \$195,408.64; Sewer Restricted - \$47,683.41; Money Market Library Bricks - \$6,575.51; Government Securities - \$163,462.54; Time Certificates as follows: Bond - \$70,114.54; Tower - \$52,854.49; Water - \$111,909.45; Park - \$11,237.03; Library Bricks - \$19,572.04.

Agenda Item 2. Motion by Sullivan, seconded by Hayes, to accept the Treasurer's Report. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Agenda Item 3. Motion by Sullivan, seconded by Hayes, to approve claims due and payable as presented. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Line Description	Debit Amount	Name
General		
Health Insurance	273.95	Time Insurance Company
Prof Svcs-Legal	25.00	Mark A. Klinker
Prof Svcs-Legal	1,262.66	Seidler & Seidler, P.C.
Prof Svcs-Planning	1,353.75	JEO Consulting Group, Inc.
Prof Svcs-Planning	845.00	Schemmer Associates
Prof Svcs-Bldg Inspector	14.63	Sarpy County Building Inspector
Law Contract	5,152.31	Sarpy County Treasurer
Animal Control	309.56	Sarpy County Fiscal Administrator
Education	15.00	Dorothy Richards
Dues	275.00	Sarpy County Economic Development
Subscriptions	64.00	Suburban Newspapers, Inc.
Publication Costs	156.27	Suburban Newspapers, Inc.
Insurance	887.34	Miller Monroe Co.
Insurance	350.00	Springfield/Louisville Insurance Agency
Laundry	51.00	Walkers Uniform Rental
Electricity	537.17	OPPD
Telephone	105.91	NT&T
Office Supplies	152.86	Office Depot
Office Supplies	3.15	Springfield Drug
Supplies	34.22	Colonial Research Chemical Corp.
R&M Building	5.97	Stander & Stander Ace Hardware
Office Equip	118.15	Konica Minolta Business Solutions
Office Equip	153.97	US Bank
GIS	616.00	Sarpy County Treasurer
Total	12,762.87	
Library		
Health Insurance	477.60	Time Insurance Company
Insurance	745.88	Miller Monroe Co.
Electricity	204.40	OPPD
Natural Gas	195.16	MUD
Telephone	32.03	NT&T
Waste Disposal	39.39	Sterett Brothers Sanitation
IP Address	9.99	Charter Communications
Janitorial	140.00	Marcie Schmieder
Total	1,844.45	

Library Restricted		
Dues	40.00	Connie Manzer
Dues	40.00	Nebraska State Historical Society
Subscription	12.98	Reiman Publications
Office Supplies	32.72	Office Depot
Supplies	34.22	Colonial Research Chemical Corp.
Books/Videos/Maps	27.10	Doubleday Book Club
Books/Videos/Maps	46.68	Mystery Guild
Library Supplies	138.99	Brodart Company
Library Supplies	53.81	Hometown Market
Total	426.50	
Park		
Insurance	424.38	Miller Monroe Co.
Electricity	122.85	OPPD
Waste Disposal	79.18	Papillion Sanitation
Supplies	9.49	Mill Creek Auto Parts
R&M Equip	27.55	Mill Creek Auto Parts
Total	663.45	
Community Bldg		
Insurance	938.78	Miller Monroe Co.
Laundry	38.60	Walkers Uniform Rental
Electricity	147.38	OPPD
Natural Gas	625.64	MUD
Waste Disposal	79.18	Papillion Sanitation
Supplies	34.22	Colonial Research Chemical Corp.
Total	1,863.80	
Water		
Health Insurance	754.17	Time Insurance Company
Prof Svcs-Engineer	281.25	JEO Consulting Group, Inc.
Insurance	932.35	Miller Monroe Co.
Uniform Allowance	37.60	Walkers Uniform Rental
Electricity	893.75	OPPD
Telephone	126.36	NT&T
Testing	43.00	NE Public Health Environmental Lab
Digger's Hotline	13.60	Great Plains One-Call Service, Inc.
Supplies	51.26	Stander & Stander Ace Hardware
Fuel	61.10	Conoco
R&M Equip	97.16	Hawkins, Inc.
R&M Equip	10.49	Stander & Stander Ace Hardware
Total	3,302.09	
Sewer		
Health Insurance	1,730.24	Time Insurance Company
Prof Svcs-Engineer	281.25	JEO Consulting Group, Inc.
Insurance	720.16	Miller Monroe Co.
Uniform Allowance	37.60	Walkers Uniform Rental
Electricity	1,968.25	OPPD
Telephone	49.09	NT&T
Testing	38.90	Midwest Laboratories
Supplies	14.99	Mill Creek Auto Parts
Fuel	61.09	Conoco
R&M Equip	2.46	Mill Creek Auto Parts

R&M Equip	930.07	Motion Industries
R&M Equip	395.94	Precision Industries
R&M Equip	140.88	Utility Equipment Company
Total	6,370.92	
Street		
Health Insurance	933.16	Time Insurance Company
Prof Svcs-Engineer	1,800.00	JEO Consulting Group, Inc.
Insurance	1,781.11	Miller Monroe Co.
Uniform Allowance	37.60	Walkers Uniform Rental
Electricity	2,434.62	OPPD
Natural Gas	456.34	MUD
Telephone	46.98	NT&T
Supplies	15.18	Conoco
Supplies	5.52	Stander & Stander Ace Hardware
Sand & Gravel	2,615.04	Westover Rock & Sand, Inc.
Fuel	411.79	Conoco
R&M Equip	54.59	Cornhusker International Trucks, Inc.
R&M Vehicle	10.00	B & B Garage
Tools & Misc Equip	251.00	Elliot Diamond Incorporated
Park Dr.-Paving & Storm Sewer	4,299.99	Olsson Associates
Park Dr.-Paving & Storm Sewer	100.00	Seidler & Seidler, P.C.
Park Dr.-Paving & Storm Sewer	46,286.46	L. G. Roloff Construction Co., Inc.
Total	61,539.38	

Agenda Item 4. No Department Report from Hayes. No Department Report from Shotkoski. No Department Report from Sullivan. Mayor Richards reported on LB 1166.

Agenda Item 5. Lt. Russ Zeeb with the Sarpy County Sheriff's Office provided the Service Call Report. Lt. Zeeb informed the Council of LB 812, which would make not wearing a seatbelt a primary offense instead of a secondary offense. He indicated that he would submit a copy of LB 812 to the Council for their review and he requested the City's support.

Motion by Sullivan, seconded by Hayes, to move agenda item 10 before agenda item 6. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Agenda Item 10. Mike Kalin, Treasurer, and Mark Hermann, Secretary, of the SYAA provided additional information about improvements needed at the City Park ball field, as per the Council's request at the November 6, 2007, City Council meeting. Kalin indicated that the SYAA would like to make ball field improvements consisting of field work, putting up a new fence and adding lighting. He said that updating the field surface is the top priority at this time. Due to rain and weather conditions, games currently get postponed a couple of days because the field does not drain properly. Therefore, reconditioning the ball field would allow more games to be played in a season. Hermann provided an estimate from Odeys Inc. in the sum of \$19,629.12 for field work. He noted that Odeys Inc. is the same company that resurfaced Westmont's ball field. Mayor Richards asked what amount the SYAA was requesting from the City. Kalin and Hermann said that they would like the City to provide one-half of the cost. Mayor Richards asked if the SYAA could wait until the February 19, 2008, City Council meeting for an answer, in order to allow the Council time to think about and review the request. Kalin and Hermann said that would be fine. Bill Seidler, City Attorney, noted that a contract from Odeys Inc. to the City and a commitment from the SYAA to the City clearly stating obligations would both be needed prior to the project getting underway.

Agenda Item 6. Connie Manzer, Director of the Springfield Memorial Library, provided the 2006-2007 Library Report. She commented that one of the best accomplishments to happen in the year was hiring a new Assistant Librarian that provided additional hours to the schedule. Manzer said that since this position was created, customer service has improved, the after school crowd is better maintained and organizational projects are being completed.

Agenda Item 7. Mayor Richards elected to appoint Kitty Kentsmith, Bill Post and Neal Eickhoff as Library Board Members. Motion by Hayes, seconded by Sullivan, to approve said appointment. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Agenda Item 8. Brian Chaffin with Olsson Associates recommended that the Council approve Certificate of Payment No. 3. Motion by Sullivan, seconded by Shotkoski, to approve Certificate of Payment No. 3 to L. G. Roloff Construction in the sum of \$46,286.46. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Agenda Item 9. Mayor Richards informed the Council that updates to the Future Land Use Plan, Future Land Use Map and Zoning Map are needed and required because the maps do not reflect the most recent annexations done in 2006. The updates will take JEO Consulting Group approximately four to six months to complete.

Council Member Hayes introduced Resolution 2008-3 and moved its adoption.

**RESOLUTION
2008-3**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and JEO Consulting Group, Inc., wish to enter into an agreement for professional services for the purpose of providing professional planning services to update the Future Land Use Plan, Future Land Use Map and Zoning Map to recognize recent annexation and expansion of Springfield's one-mile extraterritorial zoning jurisdiction; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the agreement for professional services attached hereto as Exhibit "A".

Introduced and Passed February 5, 2008.

Ayes __3__

Nays __0__

Abstain __0__

Absent __1__

Approved:

Mayor

SEAL

Attest:

City Clerk

Council Member Sullivan seconded the motion and upon roll call on the passage and adoption of said Resolution the following voted AYE: Hayes, Shotkoski, Sullivan. The following voted NAY: None. Whereupon the Mayor declared said Resolution passed and adopted.

Agenda Item 11. Council reviewed Charter Communications' request to proceed with the franchise renewal process. Council determined that they would like Charter to attend a City Council meeting in May to discuss how they plan to handle the analogue change in 2009, price increases and the franchise renewal.

Agenda Item 12. Council reviewed the proposed boundary line map and Interlocal Cooperation Agreement with Gretna. Mayor Richards informed the Council that Gretna would probably be approving this agreement at their February 5 Council meeting. Seidler asked if anyone was familiar with the Sarpy County Urbanizing Area Planning Commission which was formed in the 1990s and which group agreed upon a boundary line map in 1997. He questioned whether or not this newly proposed agreement with Gretna would interfere with the already in place agreement entered into by the Sarpy County Urbanizing Area Planning Commission. Council agreed to further research this matter. Motion by Sullivan, seconded by Hayes, to table agenda item 12 until the February 19, 2008, City Council meeting. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Agenda Item 13. Mayor Richards informed the Council that the Sarpy County Agricultural Society's attorney would be sending Seidler a letter regarding changes to the proposed lease within the day. Sullivan told the Council that Rich Jensen, President of the Sarpy County Agricultural Society, had contacted her about the interpretation of some of the language in the lease. She said that Jensen was concerned that the City wanted to authorize the use of the facilities every time the Agricultural Society entered into a lease. Council agreed that this was not intended. Seidler pointed out that the proposed lease was just a draft and that changes would need to be made as determined by both parties. No action could be taken at this time. Motion by Hayes, seconded by Sullivan, to table agenda item 13 until the February 19, 2008, City Council meeting. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Agenda Item 14. Motion by Hayes, seconded by Sullivan, to move agenda item 14 into executive session. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Agenda Item 15. Motion by Hayes, seconded by Shotkoski, to enter executive session at 8:03 p.m. for the purpose of personnel discussion. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Motion by Sullivan, seconded by Shotkoski, to leave executive session at 8:10 p.m. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Agenda Item 16. Motion by Sullivan, seconded by Shotkoski, to approve a 2% 6 month merit increase for Larry Nolte. AYES: Hayes, Shotkoski, Sullivan. NAYS: None.

Agenda Item 17. Motion by Sullivan, seconded by Hayes, to adjourn. AYES: Hayes, Shotkoski, Sullivan. NAYS: None. Meeting was adjourned at 8:11 p.m.