

**AGENDA**  
**CITY OF SPRINGFIELD, NE**

January 15, 2008

*(Copies of the Nebraska Open Meeting Laws are available  
on the entrance in the back of the meeting room)*

1. Approve Minutes of the January 3, 2008 Council Meeting
2. Department Reports
3. John Yockum with Sarpy County EDC – 3<sup>rd</sup> Quarter Report
4. Ric Ortmeier – Review audit for year ending September 30, 2007
5. Brian Chaffin with Olsson Associates – Discuss bacteria test results and decide how to handle L. G. Roloff Construction’s substantial completion date
6. Brian Chaffin with Olsson Associates – Approve Certificate of Payment No. 3
7. Randy Sump – Request to decrease line of credit
8. SYAA – City Park ball field improvements
9. Agreement with JEO Consulting Group, Inc. for design and construction phase services of the ultraviolet disinfection system at the wastewater treatment plant – Approve Agreement and Resolution 2008-2
10. Sarpy County Fair Grounds Lease – Review and discuss proposed lease terms – Approve Lease and Resolution 2008-3
11. Review one and six year road plans
12. Spruce up Springfield
13. Executive Session
14. Executive Session Action
15. Motion to Adjourn

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on January 15, 2008. Present were Mayor Dorothy Richards; Council Members: Eric Hayes, Sandie Shotkoski, Diane Sullivan, Roy Swenson. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Agenda Item 1. Motion by Sullivan, seconded by Hayes, to approve the Minutes of the January 3, 2008, regular Council Meeting. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 2. No Department Report from Hayes. Shotkoski reported that the City should look into obtaining estimates to replace the roofs on the three buildings at the wastewater treatment plant. She also reported that the shredder for the wastewater treatment plant is no longer available for purchase, so City employees are checking into alternative options. Sullivan asked whether or not anyone from the City would be attending the League of Nebraska Municipalities 2008 Midwinter Conference in Lincoln on February 25 and 26. Kathleen Fauver, City Clerk, reported that the League would be sending out information about the conference later in the month and that she would review the materials upon receipt of them. Sullivan also inquired as to the \$50,000.00 that Mayor Richards and Shotkoski mentioned the City had for a walking bridge along Main Street. She asked where the money came from and in what account it had been placed. Mayor Richards requested that Fauver discuss this matter with Ric Ortmeier, CPA. No Department Report from Swenson.

Agenda Item 3. John Yockum with the Sarpy County EDC provided the EDC 3<sup>rd</sup> quarter report. Yockum pointed out that the number of single family housing permits issued has increased as compared to the 3<sup>rd</sup> quarter in 2006. He noted that the number of new single family housing subdivision lots has decreased slightly since 2006. Yockum also reviewed the number of business prospects interested in coming to Sarpy County.

Agenda Item 4. Ric Ortmeier did not have the audit for the year ending September 30, 2007, ready for the Council's review and, therefore, was not in attendance. No action was taken.

Agenda Item 5. Fauver reported that Brian Chaffin with Olsson Associates informed her that L. G. Roloff Construction successfully passed the water main bacteria tests on January 14, 2008. Chaffin will provide the City with a letter stating that substantial completion was reached on the 14<sup>th</sup>. No action was taken.

Agenda Item 6. Fauver reported that Chaffin informed her that L. G. Roloff Construction had not provided him with an updated Certificate of Payment No. 3. No action was taken.

Agenda Item 7. Bill Seidler, City Attorney, reported that he discussed Randy Sump's request to decrease the line of credit with John Trecek with Ameritas, City Fiscal Agent. Seidler said that the first step to accommodating Sump would be to receive a certificate of substantial completion from Brian Chaffin with Olsson Associates. Chaffin would then need to provide the City with a list of construction and engineering costs incurred during the project. The City would also have to compile their list of engineering, planning, legal and other miscellaneous costs incurred during the project. Upon receipt of all costs, special assessments on each lot in the subdivision would need to be determined. Notice of the special assessments would need to be published, a public hearing would need to be held and then the assessments could be levied upon each lot. This would then close out the project. Since the bacteria tests recently passed inspection, Chaffin should be able to provide the City with written confirmation that substantial completion has been reached and the process can begin.

Agenda Item 8. Fauver reported that members of the SYAA requested that this matter be moved to one of the Council meetings in February. No action was taken.

Agenda Item 9. Gary Sasse with JEO Consulting Group, Inc., City Engineer, provided the Council with information regarding the Ultraviolet Disinfection (UV) System that needs to be implemented at Springfield's Wastewater Treatment Plant. Sasse said that the City's new discharge permit dated August 30, 2006, from the State of Nebraska requires the City to put the UV System into place. Currently, chlorine is used to disinfect the wastewater and kill the bacteria. Sasse stated that the entire project would cost approximately \$300,000.00. The State is requiring that the City provide plans of construction by early March of 2008 and that the UV System be online and operational by August of 2009. Seidler recommended that the Council approve the agreement with JEO contingent upon his review. Council

Member Shotkoski introduced Resolution 2008-2 and moved its adoption contingent upon City Attorney Bill Seidler's review and approval of the Agreement for Professional Services with JEO Consulting Group, Inc.

**RESOLUTION  
2008-2**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and JEO Consulting Group, Inc., wish to enter into an Agreement for Professional Services for the purpose of providing professional engineering services for the 2008 Ultraviolet Disinfection (UV) System for Springfield's Wastewater Treatment Facility; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement for Professional Services attached hereto as Exhibit "A".

Introduced and Passed January 15, 2008.

Ayes   4  

Nays   0  

Abstain   0  

Absent   0  

Approved:

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

Council Member Sullivan seconded the motion and upon roll call on the passage and adoption of said Resolution the following voted AYE: Hayes, Shotkoski, Sullivan, Swenson. The following voted NAY: None. Whereupon the Mayor declared said Resolution passed and adopted.

Agenda Item 10. Seidler prepared a draft lease agreement between the Sarpy County Agricultural Society and the City of Springfield for the lease of the fair grounds. Seidler provided the Council with the draft lease at the meeting and reviewed the terms and conditions of the lease. Motion by Hayes, seconded by Swenson, to provide notice to the Sarpy County Agricultural Society that the City is terminating the 1958 fair grounds lease agreement between the City of Springfield and the Sarpy County Agricultural Society

and that the City of Springfield will provide the Sarpy County Agricultural Society with a draft copy of the newly proposed lease. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None.

Agenda Item 11. Council reviewed and discussed Springfield's one and six year road plans for 2008. Shotkoski said that she would like to see Spruce Street paved. She said that it is the only street within the corporate limits that is not paved. Sullivan commented that she would like to see work done on Main Street. Mayor Richards agreed that she would like to see Main Street asphalted. Shotkoski pointed out that the curbs along downtown Main Street are in need of repair. Swenson stated that Main Street from 6<sup>th</sup> Street to St. Joseph's Catholic Church needs to be repaired because there is a storm sewer problem in that area that causes water to stand on the road. Council agreed on what they would like to see for the one and six year plans. They requested that Fauver provide Evan Wickersham with JEO Consulting Group, Municipal Street Superintendent, the proposed plans. Upon receipt of the plans, Wickersham will prepare a final report for the Council to approve at a public hearing that will be scheduled for one of the Council meetings in February.

Agenda Item 12. Sullivan requested that the Council discuss projects that would help spruce up the city. She commented that the window sills of the Community Building, as well as the light pillars outside of the building, could use a touch of paint. Mayor Richards stated that city employees would be asked to paint in the spring. Shotkoski noted that at one time it was discussed to have the buildings along downtown Main Street coordinate exterior trim colors. Hayes inquired as to whether or not the City should begin researching the addition of a handicapped accessible ramp at the Community Building.

Agenda Item 13. There was no executive session.

Agenda Item 14. There was no executive session action.

Agenda Item 15. Motion by Hayes, seconded by Swenson, to adjourn. AYES: Hayes, Shotkoski, Sullivan, Swenson. NAYS: None. Meeting was adjourned at 8:38 p.m.